

Minutes
Grow Southwest Indiana Workforce Board
Meeting

8:30 a.m. CDT, February 22, 2019
Vincennes University – Ft Branch Campus
Gibson County

WDB Members Present:

Makenzie Coulter	Jim Heck	Stephanie Norrick	Jason Nord
Lori Williams	Drew Gerth	David St. Clair	Josh Richardson
Elaine Graber	Marcia Forston	Ellen Horan	Rene Kreisle
Rhonda Broerman	Ron Hagy	Theo Boots	Chris Thorsen
Sue Habig via telephone			

Others Present:

Jody Robinson	Randy Thornburg	BJ Watts	Jane Friona
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WDB Staff Present:

Linda Jones	Kay Johnson	Sara Worstell	Mary Hamilton	Angie Sheppard
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The meeting was called to order by Chair Makenzie Coulter at 8:30 a.m. Central Time.

Additional Agenda Items: None

The Board did a round of introductions due to new members.

Speaker: Jane Friona, Southwest Indiana Area Health Education Center (AEHC) gave a presentation on the regional program whose mission is to improve health by recruiting, educating and retaining health care professionals in underserved communities.

WDB Consent Agenda

WDB Minutes: The Board reviewed the meeting minutes from January 22, 2019 with no concerns.

Executive Committee: Jim Heck mentioned the committee approved the consent agenda and discussed the resumes received for the Executive Director position.

Finance Committee: Lori Williams mentioned the committee reviewed the financial reports noting the total budget of \$4,135,207 with YTD expenditures at \$1,740,870. 46% expenditure rate with benchmark at 58%.

Operations Committee: Stephanie Norrick mentioned the committee approved the minutes and reviewed reports noting enrollments are down due to open position, but foot traffic has increased. The committee discussed lowering the TABE score for a Warrick County welding program and the new State performance metric website.

Business Services Committee: Jason Nord mentioned the committee approved the minutes with discussions on the labor market information, May 9th business seminar, and the redesigned employer Uplink.

Youth Committee: Marcia Forston mentioned the committee is working on their strategic plan goal of key representatives. The committee debriefed on the youth serving conference with a follow up meeting planned for the youth service providers and reviewed the JAG Career Development Conference results.

WDB Staff Report: Jim Heck highlighted work-based learning conference in Warrick County, Chamber Inter-City planning, WFIE job fair, 21st Century Talent Network and INWBA website.

Ron Hagy motioned to approve all items in the consent agenda including:

- WDB Minutes – January 22, 2019
- Executive Committee Minutes – January 2019
- Finance Committee PY18 Financials Reports & Minutes – January 2019
- Operations Committee Reports & Minutes – January 2019
- Business Services Committee Minutes – January 2019
- Youth Committee Reports – January 2019
- WDB Staff Reports – January 2019

David St. Clair seconded. Motion passed.

WDB-2018-26

Old Business

Evansville Phone System: Jim Heck mentioned the phone system contract for the Evansville office has been finalized and staff is working on coordinating the installation date to minimize the disruption of services. The new phones have been purchased and installed at Innovation Pointe as well.

Audit Report: The Board reviewed the final audit report provided by Comer Nowling; noting no finding, no concerns. A clean report.

Theo Boots motioned to approve the final audit report as presented. Marcia Forston seconded. Motion passed.

WDB-2018-27

New Business

KCDC Annual Meeting: The Board received an invite to the Knox County Development Corporation (KCDC) Annual Meeting on March 13, 2019. A table of eight is \$200. The Finance Committee has approved the purchase of one table.

Ron Hagy motioned to approve purchasing one table of eight for \$200 at the Knox County Development Corporations Annual Meeting. Theo Boots seconded. Motion passed.

WDB-2018-28

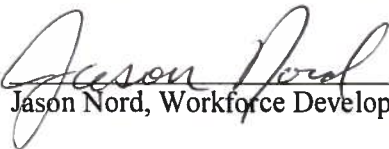
DWD Update: Josh Richardson mentioned the ESS update for employers and the importance of entering the soft codes for tracking outcomes of training programs. The State is developing the performance website to help monitor metrics. DWD is continuing to work with the Governor's Workforce Cabinet.

Public Comment: None.

Adjournment:

Elaine Graber motioned to adjourn the meeting at 9:08 a.m. Central Time. Rene Kreisle seconded. Motion passed.

WDB-2018-29



Jason Nord, Workforce Development Board Secretary

3-22-19
Date