

Minutes
Grow Southwest Indiana Workforce Board
Meeting

8:30 a.m. CDT, March 23, 2018
VU-Ft Branch Campus
Gibson County

WDB Members Present:

Josh Bowman	Lori Williams	Frank Yuda	Jim Heck
Jon Keck	Jason Nord	Amy O'Dell	Chris Thorsen
Jennifer Wigginton	Makenzie Coulter	Marcia Forston	Eric Ahlbrand
Sue Habig	Ellen Horan	Nick Vaught	Paula Pinkstaff
Ron Hagy	Stephane Norrick via telephone		

Others Present:

Nancy Schroering, JobWorks	Jordan Baer, HIRE	Jennifer Montgomery, Adult Ed
Angie Mann, NSWC Crane	Jessica Stremming, USI	

WDB Staff Present:

Linda Jones Kay Johnson Dana Gustafson Sara Worstell Angie Sheppard

The meeting was called to order by Chair Josh Bowman at 8:34 a.m. Central Time.

Additional Agenda Items:

None

Paula Pinkstaff announced she will be resigning from the Workforce Development Board effective the end of April 2018.

Speaker:

Sarah Harrison, Conexus Indiana gave a presentation on their HIRE Technology and Internship programs.

WDB Consent Agenda

WDB Meeting Minutes (February 23, 2018):

The Board reviewed the meeting minutes from February 23, 2018 with no concerns.

Executive Committee:

Makenzie Coulter mentioned the committee approved the minutes and agenda items.

Finance Committee:

Lori Williams gave an overview of the YTD financials noting the YTD budget is at \$4,598,485 with \$69,449 unobligated. 51% overall WIOA expenditure rate. The committee reviewed the trend line report noting changes needed due to additional funding.

Operations Committee:

Ellen Horan mentioned the committee reviewed the minutes, performance metrics and updated SOPs. Kay Johnson mentioned the committee reviewed the DOL metrics for first and second quarter, noting Region 11 has exceeded in all categories.

Business Services Committee:

Sue Habig mentioned the committee approved the minutes with discussions on incumbent worker training, work ethic certification business incentives, job fairs, and Toyota transportation initiative. Convoy for Cash will be at the Evansville WorkOne office on May 12, 2018 at 9:00am CT. Sue noted the businesses are welcome to set up an information table.

Youth Committee:

Makenzie Coulter mentioned the committee approved the minutes and reports with continued discussions on the youth serving organization conference and strategic planning. The committee has met with Indiana Youth Institute to go over the State of the Child data and had a strategic planning kick-off meeting.

Outreach Committee:

Sara Worstell mentioned the committee reviewed the website analytics.

WDB Staff Report:

Jim Heck highlighted the IPL rapid response, Junior Achievement entrepreneurial program in JAG classes, Teacher Bootcamps, and STEM Challenge.

Sue Habig motioned to approve all items in the consent agenda including:

- *WDB Meeting Minutes – February 23, 2018*
- *Executive Committee Minutes – February 16, 2018*
- *Finance Committee Minutes – February 16,, 2018 & PY17 Financial Reports – February 2018*
- *Operations Committee Minutes & Reports – January 19and February 16, 2018*
- *Business Services Committee Minutes – October 20, November 17, 2017 and February 16, March 13, 2018*
- *Youth Committee Minutes & Reports – February 16, 2018*
- *Outreach Committee Minutes – February 2, 2018*
- *WDB Staff Reports – February 2018*

Paula Pinkstaff seconded. Motion passed. **WDB-2017-29**

New Business

SOP 17-06 Conflict of Interest:

The Board reviewed the changes to SOP 17-06 Conflict of Interest.

Ron Hagy motioned to approve SOP 17-06 Conflict of Interest as presented. Sue Habig seconded. Motion passed. **WDB-2017-30**

Legislative Issues:

Makenzie Coulter mentioned the news article regarding IMA’s position on the Governor’s Workforce Cabinet and the possible impact on federal funding. The Board discussed the changes and Paula Pinkstaff mentioned her notification that the SWIC has been dissolved.

WDB Meeting Location and Time Change – June 22, 2018:

Makenzie Coulter mentioned moving the WDB meeting to Oakland City University starting at 8:00am CT to allow board members to attend the Teacher Bootcamp reports.

Paula Pinkstaff motioned to approve moving the June 22, 2018 WDB meeting to Oakland City University starting at 8:00am CT. Marcia Forston seconded. Motion passed. **WDB-2017-31**

WDB Annual Meeting – September 28, 2018:

The Board discussed having the WDB Annual Meeting at Ivy Tech – Evansville campus.

Marcia Forston motioned to approve holding the WDB Annual Meeting at the Ivy Tech – Evansville Campus. Paula Pinkstaff seconded. Motion passed. **WDB-2017-32**

WDB – LEO Breakfast Meeting:


Makenzie Coulter reminded everyone the next meeting is the Local Elected Officials Breakfast Meeting on Friday, April 27, 2018 at VU-Ft Branch campus starting at 8:00am CT.

Public Comment:

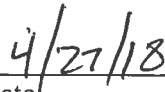
None.

Adjournment:

Sue Habig motioned to adjourn the meeting at 9:41 a.m. Central Time. Ron Hagy seconded. Motion passed.
WDB-2017-33



Frank Yuda, Workforce Development Board Secretary



Date