

Minutes
Grow Southwest Indiana Workforce Board

8:30 a.m. CDT, February 28, 2020
Vincennes University – Ft Branch Campus
Gibson County

WDB Members Present:

Makenzie Coulter	Jason Nord	Drew Gerth	Chris Thorsen
Jon Keck	Michelle Schaefer	Bob Birge	Brittney Kirwer
Darin Lander	Sara Worstell	Marcia Forston	Eric Ahlbrand
Lori Williams	David St. Clair	Terry Marsh	Rhonda Broerman
Sue Habig	Ryan McRoberts	Kyla Dowell	Stephanie Norrick

Others Present:

Jenny Erwin	Nancy Schroering	Randy Thornburg	Allie Johnston
Lawrence Taylor			

WDB Staff Present:

Kay Johnson	Angie Sheppard	Dana Gustafson	Mary Hamilton
Linda Jones			

The meeting was called to order by Chair Makenzie Coulter at 8:32 a.m. Central Time and welcomed Randy Thornburg, Jenny Erwin and Lawrence Taylor.

Additional Agenda Items: None

Tracy Gander, Community Outreach with Catholic Charities, gave an overview of their Handy Helpers Home Repair Job Training Program. Handy Helper technicians do minor home repair for a fee and are led by a licensed supervisor.

WDB Consent Agenda

The Board reviewed the consent agenda items with no concerns.

Stephanie Norrick motioned to approve all items in the consent agenda including:

- *WDB Minutes – January 24, 2020*
- *Executive Committee Minutes – January 17, 2020*
- *Finance Committee PY 19 Financial Reports – January 17, 2020*
- *Operations Committee Reports & Minutes – January 17, 2020*
- *Business Services Committee Minutes – January 17, 2020*
- *Youth Committee Minutes & Reports – January 17, 2020*
- *WDB Staff Reports – January 17, 2020*

Sue Habig seconded. Motion passed.

WDB-2019-23

Old Business;

Cost Savings: Mackenzie Coulter referred members to the Evansville WorkOne Cost Comparison worksheet showing the current cost and the cost reducing the footprint 7,124 square feet. Next reviewed was four new possible sites comparison. Comparable 1 and comparable 2 are the best cost per with comparable 1 being the overall best due to parking and overall accessibility. The Committee also reviewed preliminary cost estimates for the move.

Jon Keck motioned to approve a letter of intent to lease the Washington Plaza, give notice to the current landlord and budget a maximum of \$50,000 for procured moving costs . Kyla Dowell seconded. Motion passed.

WDB-2019-24

For the record Jon Keck expressed disappointed in the current landlord.

New Business:

One-Stop Operator/Service Provider RFP Bidders Presentation: March 20, 2020 bidders will present their proposal to the Executive Committee beginning at 8:30 a.m. CT. All WDB members are invited to attend.

Grant Writing RFA: Makenzie Coulter reported the Indiana Department of Workforce Development issued a Request for Application for Grant Writing Services. A maximum request of \$6,000 is being submitted to help us with fund development.

Jasper Ribbon Cutting: The Ribbon Cutting for the Jasper WorkOne will be March 3, 2020 at 1:00 p.m. CT / 2:00 p.m. ET.

DWD Update: Bob Birge's update included:

- . An update of DOL Work Based Learning Construction Apprenticeship.
- . A webinar on UI Insurance quarterly wage reporting will be March 25, 2020.
- . A Terre Haute employer and a veteran were most recently featured in 2020 Series.
- . A U I Awareness Campaign Team is reviewing UI Tax deficits.
- . A one-year initiative to learn the public's perception of the system.
- . Adult Education enrollments and H S Es are up.
- . \$20,000,000 next level jobs will be available July 1, 2020 and companies should apply now.

Public Comment: None

<p><i>Stephanie Norrick motioned to adjourn at 9:29 a.m. Central Time. Jason Nord seconded. Motion passed</i> WDB-2019-25</p>



Jason Nord, Workforce Development Board Secretary

5/18/2020
Date