

Minutes
Grow Southwest Indiana Workforce Board
Meeting

8:00 a.m. CDT, January 26, 2018
VU-Ft Branch Campus
Gibson County

WDB Members Present:

Josh Bowman	Lori Williams	Frank Yuda	Jim Heck
Bill Nonte	Eric Ahlbrand	Bob Stemple	Jon Keck
Michelle Schaefer	Amy O'Dell	Jason Nord	Jennifer Wigginton
Makenzie Coulter	David St. Clair	Brittney Kirwer	Marcia Forston
Ron Hagy	Sue Habig	Theo Bonts	

Others Present:

Rebecca Griffiths, JobWorks Kim Stevenson, DWD Clay Whitaker, Vincennes University

WDB Staff Present:

Linda Jones Kay Johnson Mary Hamilton Angie Sheppard

The meeting was called to order by Chair Josh Bowman at 8:05 a.m. Central Time.

Amy O'Dell announced that she will no longer be serving as chair of the Workforce Development Board due to circumstances at work, but will remain as a board member. Josh Bowman will assume the chair position.

Additional Agenda Items:

None

WDB Consent Agenda

WDB Meeting Minutes (October 27, 2017):

The Board reviewed the meeting minutes from October 27, 2017 with no concerns.

Executive Committee:

Josh Bowman mentioned the committee approved the minutes and agenda items.

Finance Committee:

Lori Williams gave an overview of the YTD financials highlighting the \$148,599 still unobligated, 40% overall WIOA expenditure rate, and JobWorks expenditure rate increase of 4% due to additional funds. Expenditures are on track with the benchmark trends.

Operations Committee:

Josh Bowman mentioned the committee reviewed the minutes and reports noting placements are higher in comparison to past years. The committee discussed the direct linkage system requirements and approved the SOPs to be presented.

Business Services Committee:

Sue Habig mentioned the committee attended the IMA Legislative Priorities discussion held at the Southern Indiana Career & Technical Center.

Youth Committee:

Bob Stemple mentioned the committee reviewed the minutes and reports and approved a financial award for the JAG Outstanding Senior. A grant application will be submitted to Vectren for possible funding for the award. The main discussion was on a potential Youth Serving Organizations conference. The committee has scheduled a special meeting to discuss planning the conference.

WDB Staff Report:

Jim Heck highlighted meeting with Tony Goben, the new representative for Senator Donnelly, meeting with Ryan Hatfield, Work Ethic Certification business collaboration, and Toyota Employer Engagement Grant.

Sue Habig motioned to approve all items in the consent agenda including:

- WDB Meeting Minutes – October 27, 2017
- Executive Committee Minutes – October & November, 2017
- Finance Committee Minutes – October & November 2017 & PY17 Financial Reports – November & December 2017
- Operations Committee Minutes & Reports – September, October & November 2017
- Business Services Committee Minutes – October 2017
- Youth Committee Minutes & Reports – September, October & November 2017
- WDB Staff Reports – October & November / December 2017

Bob Stemple seconded. Motion passed.

WDB-2017-18

New Business

WDB Vice-Chair:

Josh Bowman asked for nominations for the Vice-Chair position. Sue Habig nominated Makenzie Coulter. No other nominations were presented.

Sue Habig motioned to approve Makenzie Coulter as Vice-Chair. Amy O'Dell seconded. Motion passed.

WDB-2017-19

Budget Changes:

Lori Williams explained the budget changes including; \$50,000 Incumbent Worker Training funds to include OJTs and Work Experience and to utilize \$6,000 of unobligated funds for the direct linkage system.

Jon Keck motioned to approve the budget changes as presented. Ron Hagy seconded. Motion passed.

WDB-2017-20

SOPs:

Josh Bowman asked Kay Johnson to explain the changes and/or revisions to the following SOP's.

- 1) 18-01 WIOA Individual Training Account Fund
- 2) 18-02 WorkIndiana Implementation and Administration
- 3) 18-03 WorkOne Managerial Structure and Functional Manager Roles
- 4) 18-04 WIOA Youth Work Experience

Sue Habig motioned to approve SOP 18-01, 18-02, 18-03, 18-04 as presented. Ron Hagy seconded. Motion passed.

WDB-2017-21

Bill Nonte gave a DWD update mentioning the new DWD Commissioner, Fred Payne, Governor Holcomb's view of connecting people and employers, and the DWD team reviewing metrics to determine monthly progress statistics. Bill also mentioned a few bills going through the state house that address workforce and rural broadband. Questions on the bills may be sent to Shane Springer (sspringer@dwd.in.gov).

Josh Bowman mentioned more judges were needed for the JAG CDC beginning at 9:30am CT if anyone was available.

Public Comment:

None.

Adjournment:

Lori Williams motioned to adjourn the meeting at 8:37 a.m. Central Time. Bob Stemple seconded. Motion passed.

WDB-2017-22


Frank Yuda, Workforce Development Board Secretary

2/23/2018
Date