

Minutes
Southwest Indiana Workforce Board

8:30 a.m. CT October 27, 2023
Zoom Meeting

WDB Members Present:

Makenzie Coulter	Heather Watts	Jason Nord	Angela Kirlin
Jessica Kiesel-Finney	Michelle Schaefer	Sue Habig	Roger Clark
Ashley Willis	Darin Lander	Brittney Kirwer	David St. Clair
Shelia Naab	Daniela Vidal	Jon Keck	Marcia Forston
Sara Worstell			

Others Present:

Brianna Morse	Carla Crowe	Kim Stevenson	Nancy Schroering
Jody Robinson	Jill Lindauer		

Staff Present:

Kay Johnson	Angie Sheppard	Jessica Simpson	Mary Hamilton
Whitney Zellers	Linda Jones		

Call to Order: Makenzie Coulter called the meeting to order at 8:30 a.m. Central Time.

Roll Call: Quorum of 17 members present.

Call for Additional Agenda Items: None

Consent Agenda:

WDB Minutes:

Makenzie Coulter asked for comments or questions on the WDB August 25, 2023, meeting minutes.

Executive Committee: Makenzie Coulter reported the committee approved the minutes, received committees' reports, and reviewed the SOPs.

Finance Committee: Carla Crowe reported the income budget as of September 30, 2023, is \$6,655,069 and the expense budget is \$5,550,585 with planned carryover of \$290,156. A large amount of the \$814,329 unobligated funds is ABA Apprenticeship funding available through May of 2026.

Operations Committee: Kay Johnson reported the committee approved minutes and reviewed reports. The committee reviewed and recommended approval of the SOPs.

Business Services Committee: Meeting was cancelled.

Youth Committee: Makenzie Coulter reported the committee approved minutes and reported the JAG Manager position transition to Jill Lindauer is going well. Out-of-school activity is a bit slower. The committee reviewed and discussed youth SOPs.

H R Committee: Sara Worstell reported the committee approved minutes and discussed the health insurance plan renewal. The current Anthem health insurance plan will not be available for renewal. The proposed plan nearest the current plan effective December 1, 2023, has a premium increase.

Sara Worstell reported we will research other options before the next renewal particularly Habitat's plan.

WDB Staff Report: Sara Worstell stated staff have been building awareness making presentations to HR groups. Employment Specialists and JAG Specialists are learning RIASEC through Southern Indiana Education Center. RIASEC outlines work-personality types to allow better matches of job seekers with jobs available.

Sara Worstell reported \$15,000 was received from the Welborn Baptist Foundation and final details are being prepared for the Evansville Promise Grant MOU. A Next Level Jobs grant of \$1,300,000 was submitted to DWD.

Jason Nord motioned to approve the WDB Consent Agenda. Sue Habig seconded. Motion passed.

WDB-2023-09

New Business:

SOP 17-05 Change 2 Youth Eligibility: Kay Johnson reported the change is to address eligibility requirements for WIOA youth adding equity, quality career pathways and self-attestation.

Jason Nord motioned to approve SOP 17-05 Change 2 Youth Eligibility. Brittney Kirwer seconded. Motion passed.

WDB-2023-10

SOP 18-04 Change 1 Youth Work Experience: Kay Johnson reported the change is to include equity, quality work experience and supportive service language .

Michelle Schaefer motioned to approve SOP 18-04 Change 1 Youth Work Experience. David St. Clair seconded. Motion passed.

WDB-2023-11

SOP 21-09 Change 2 Youth Program Elements: Kay Johnson reported the change is to provide guidance regarding youth program elements and service to include mental health services.

*Jessica Kiesel-Finney motioned to approve SOP 21-09 Change 2 Youth Program Elements.
Jason Nord seconded. Motion passed.* **WDB-2023-12**

Health Insurance Renewal: Makenzie Coulter reported the HR Committee and the Executive Committee reviewed and approved the proposed health insurance plan for next year.

Brittney Kirwer motioned to approve the proposed health insurance plan. Jessica Kiesel-Finney seconded. **WDB-2023-13**

United Way Grant: Sara Worstell reported a proposal for \$463,000 was submitted to continue three full-time equivalent Neighborhood Navigator positions, barrier busting and training funds.

Evansville Promise Neighborhood: Sara Worstell reported details are being completed on the MOU with U of E to provide funding support for the Bosse JAG program and fund a Navigator to work with 6 through 10 grade students as a feeder program for Bosse JAG.

EDA Recompete grant: Sara Worstell reported the Economic Development Administration Recompete grant is a planning grant to address unemployed and underemployed areas and ECHO Housing is taking the leadership role.

Next Level Jobs Employer Training grant: Sara Worstell reported \$250,000 was allocated for the first quarter and a request for an additional \$1,300,000 was submitted to DWD.

Old Business:

Strategic Plan Update: Makenzie Coulter reported a Strategic Plan Committee meeting is being scheduled.

DWD Update: Brianna Morse reported on the State JAG Expansion and the possibilities of additional schools in Region 11.

Public Comment: None

Adjournment:

Shelie Naab motioned to adjourn. David St. Clair seconded. Motion passed. WDB-2023-14

The meeting adjourned at 9:06 a.m. CST.

Jason Nord

Jason Nord, Workforce Development Board Secretary

December 1, 2023

Date

Next Meeting – December 1, 2023, 8:30 a.m. CT/ 9:30 a.m. ET VU Ft. Branch Campus