

Minutes
Southwest Indiana Workforce Board

8:30 a.m. CT, January 24, 2025
Zoom Meeting

WDB Members Present:

Amy O'Dell	Bill Dyer	Brittney Kirwer	Daniela Vidal
Darin Lander	Drew Gerth	Heather Watts	Jason Nord
Jessica Kiesel-Finney	Marcia Forston	Michelle Schaefer	Misty Wolford
Peg Boardman	Sara Worstell	Stephanie Norrick	Sue Habig
Angela Kirlin	Chris Pfaff	David St. Clair	Makenzie Coulter
Ryan McRoberts	Terry Marsh		

Others Present:

Nancy Schroering	Carla Crowe	Pat Dippel	Rebecca Griffiths
Allie St. Germain	Cecilia Carman	Brenda Goff	Kim Stevenson
Scott Hartmann			

Staff Present:

Jody Robinson	Angie Sheppard	Kay Johnson	Mary Hamilton
Valerie Schmidt			

Call to Order: Sue Habig called the meeting to order at 8:30 a.m. Central Time.

Roll Call: There was a quorum present.

Guest Speaker: Pat Dippel, Veryable, and Scott Hartmann, Berry Global, presented on the Veryable System for staffing manufacturing positions.

Additional Agenda Items: None

Consent Agenda:

WDB Minutes:

Sue Habig asked for comments or questions on December 6, 2024, meeting minutes. No questions or concerns reported.

Executive Committee: Sue Habig reported the committee approved the minutes and the consent agenda.

Finance Committee: Carla Crowe reported that we currently have \$7.9 million in funds with \$6.5 million budgeted and discussed there are rollover funds in the amount. Carla Crowe reported staff

expenses were high due to one-time payments here in the first half of the year and this will work out over time. Carla Crowe reported that we are currently at 32% spent in total.

Operations Committee: Michelle Schaefer reported the committee reviewed reports and foot traffic, service provider staff is now fully staffed, staff will review Neighborhood Navigation, and things are going well at the Dream Center.

Business Services Committee: Brittney Kirwer reported that the committee approved minutes, the business team has served 110 businesses from November 2024 to December 2024, staff has allocated funds for Next Level Jobs: Employer Training Grant, business seminars in the third quarter will be conducted by DOL on Youth, and a new communications staff member will be starting in February.

Youth Committee: Makenzie Coulter reported they approved minutes, reviewed reports, discussed the upcoming JAG CDC, reported that JAG students attended a conference in Washington, DC and met with now Governor Braun. Makenzie Coulter reported that the Youth Committee discussed the Youth Conversion Rate and how it will be reported.

Fund Development: Darin Lander reported on the updated Menu of Services.

WDB Staff Report: Sara Worstell reported a new communications staff member will start in February, staff are working with the Immigrant Welcome Resource Center on a partial United Way Grant they received, staff attended the Reader's Choice Awards Gala, there will be a monthly presence at the Vanderburgh County Drug Court, staff are partnering with SIRS, there will be increased visits to Neighborhood Navigation sites, staff is working with EmployIndy on Good Wages, staff continues to monitor WIOA Re-authorization, and staff is working with JobWorks Jets on tracking assistance.

Jason Nord motioned to approve the WDB Consent Agenda. Michelle Schaefer seconded. Motion passed.

WDB-2024-17

New Business:

JobWorks OSO/SP Contract: Sara Worstell indicated that the OSO/SP contract will conclude this year, but we can offer a one-year extension. She also mentioned that JobWorks has submitted a statement assuring their commitment to address monitoring concerns.

Jessica Kiesel-Finney motioned to extend the OSO/SP contract with JobWorks for another year. Amy O'Dell seconded. Motion passed.

WDB-2024-18

Monitoring Report: Sara Worstell reported on the Monitoring Report received by DWD and reviewed findings. Sara Worstell reported on the plan for corrections and how staff will work on preventing future issues.

Old Business:

Menu of Services: Darin Lander reported on the update of the menu of services.

DWD Update: Peg Boardman reported that pilot Regions for Wagner-Peyser are going well, and they are hiring and training staff. Peg Boardman reported she has a new job title of Employment and Services Area Manager and that she will be covering Regions 11 and 10.


Public Comment: None

Adjournment:

Jason Nord motioned to adjourn. Brittney Kirwer seconded. Motion passed.

WDB-2024-19

The meeting was adjourned at 9:30 a.m. CST.



Jason Nord, Workforce Development Board Secretary

February 28, 2025

Date

Next WDB Meeting

February 28, 2025, 8:30 a.m. CT/ 9:30 a.m. ET

VU Fort Branch Campus, Room 217